

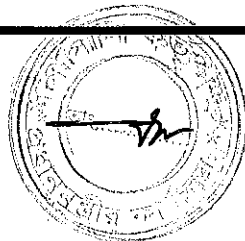


GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH

**Request for Quotation (National) for Procurement of
Supply of "Project Management System"
at Public Private Partnership Authority**

Public Private Partnership (PPP) Authority
Prime Minister's Office
Plot-E, 13B, 1st Floor, Sher-e-Bangla Nagar,
Agargaon, Dhaka-1207

11 April 2023



PG1 (SRFQ)

Request for Quotation (National)

for

Procurement of Supply of Project Management System at Public Private Partnership Authority

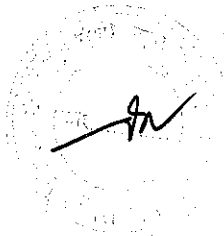
RFQ No: 03.11.0000.858.04.002.23- 624

Date: 11 April 2023

To

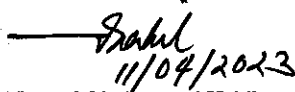
[insert name and address of the Quotationer]

1. The **Public Private Partnership (PPP) Authority** has been allocated revenue budget and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e., the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned **on or before 18 April 2023 11.00 am BST**. The envelope containing the Quotation must be clearly marked "**Request for Quotation (National) for Procurement of Supply of Project Management System at Public Private Partnership Authority**" and **DO NOT OPEN** before **18 April 2023 11.00 am BST**. Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 6** above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9. All Quotations must be valid for a period of at least **60 days** from the closing date of the Quotation.
10. No public opening of Quotations received by the closing date shall be held.



11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12. Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid **Trade License, Tax Identification Number (TIN), VAT Registration Number**; without which the Quotation may be considered non-responsive.
14. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. The supply of Goods and related services shall be completed within **7 Days** from the date of issuing the Purchase Order.
17. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within 7 days of receipt of approval from the Approving Authority.
18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

Signature of the official inviting Quotation


11/04/2023

Name: Md. Anwarul Habib

Designation: Director (Engineering)

Date: 10 April 2023

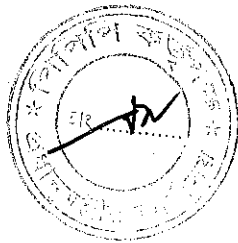
Address: Public Private Partnership (PPP) Authority, Prime Minister's Office,

Plot: E-13B, 1st Floor, Sher-e-Bangla Nagar, Agargaon, Dhaka-1207.

Phone No. +88-02-55007427, Fax No. +88-02-55007422, E-mail: info@pppo.gov.bd

Distribution:

1. Director-1, PMO, Dhaka.
2. Published to the PPP Authority's Official Website.
3. Notice Board.
4. Office File.



Quotation Submission Letter
[Use Letter-head Pad]

RFQ No: _____

Date: dd/mm/yy

To
CEO (Secretary)
Public Private Partnership (PPP) Authority
Prime Minister's Office
Plot-E, 13B, 1st Floor, Sher-e-Bangla Nagar,
Agargaon, Dhaka-1207

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named **Request for Quotation (National) for Procurement of Supply of "Project Management System" at Public Private Partnership Authority.**

The total Price of my/our Quotation is BDT [insert amount both in figure and words].

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 21(b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or completion of delivery of Goods.

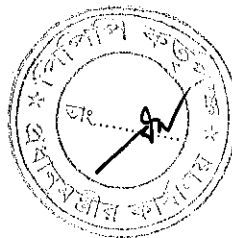
I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on [insert date]

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal

Date:



Price Schedule for Goods and Related Services

RFQ NO. _____

Date: dd/mm/yy

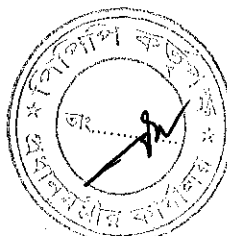
Sl. No	Description of Items	Unit of Measurement	Quantity	Unit Rate or Price		Total Amount	Destination for Delivery of Goods
				In figure	In words	In figure In words	
1	2	3	4	5	6	7	8
1.	Project Management System (Project Management Software)	Nos.	01				PPP Authority Prime Minister's Office Plot-E, 13B, 1 st Floor, Sher-e-Bangla Nagar, Agargaon, Dhaka-1207
Total Amount for Supply of Goods and related services (Inclusive of VAT and all applicable taxes; see Note 2 below)				In figure			
				In words			
Goods to be supplied to		[insert destination of Goods]					
Total Amount in Taka (in words)		[enter the Total Amount as in Col.7 above for the delivery of Goods and related services].					
Delivery Offered		[insert weeks/days] from date of issuing the Purchase Order]					
Warranty Provided		[insert weeks/months from date of completion of the delivery; state none if not applicable]					

[insert number] number corrections made by me/us have been duly initialed in this Price Schedule. My/Our Offer is valid until dd/mm/yy [insert Quotation Validity date].

Signature of Quotationer with Seal	Date: dd/mm/yy
Name of Quotationer	

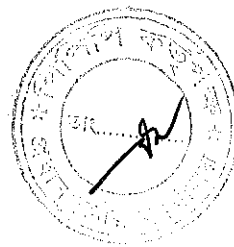
Note:

- Col. 1, 2, 3, 4 and 8 to be filled in by the Procuring Entity and Col. 5, 6 & 7 by the Quotationer.
- Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded; including transportation, insurance etc. whatsoever up to the point of delivery of Goods and related services in all respects to the satisfaction of the Procuring Entity.



Technical Specification of the Goods Required

SI no	Item no	Description of Items	Full Technical Specification and Standards		Country of Origin	Make and Model
1	2	3	4		5	6
1.	1.	Project Management Software	<p>Software Brief:</p> <ol style="list-style-type: none"> 1. This software will be a web-based software, that will support any operating system like (Windows, Linux or Mac). 2. Will enable easy follow up all projects using this software. 3. Will show project status from anywhere anytime. 4. Enable to see any document of the project. 5. Enable to generate project report. Enable to integrate software information into website. 			
			<p>Technical Requirement:</p>	<p>Web Server: Apache</p> <p>Database Language: MySQL</p> <p>Programming language: PHP 7.4</p> <p>Framework: Laravel 8.5</p> <p>Front End Languages: HTML5, Bootstrap, JavaScript, jQuery and Ajax, CSS</p>		
			<p>Scope of Work in Project Monitor & Supervision:</p>	<ul style="list-style-type: none"> • Project Summary • Project management • Transaction Advisory service/ Feasibility study management • Phase wise update • Private partner's information • Estimated cost • Document Management (CCEA Approval, TA Deliverables, Signed Contract Documents etc.) • Account Management • PPPTAF payment & recovery management • User management 		
			<p>Functional Requirement:</p>	<ol style="list-style-type: none"> 1. Project Summary: Title, Sector, Location, Area, Background, Scope in Brief, Objectives, Key Features/ Output, Economic Life, Contract Term, Construction Time, 2. PPP Structure: (DBFOM/O&M/BOO /BOT/BOOT/ROT/BTO etc.) 3. Revenue Model: (VGF+ Availability Payment, VGF+ Users payment, Hybrid (Availability Payment+ Users payment), 		



Sl no	Item no	Description of Items	Full Technical Specification and Standards	Country of Origin	Make and Model
			<p>Users payment, Upfront+ Revenue Sharing</p> <p>4. Scope of the Project:</p> <p>5. Project Estimated Cost per PFS/DFS: Total Estimated Capital Cost, Total Estimated project Cost, Leverage (Debt to Equity ratio), VGF amount %</p> <p>6. Stakeholder Details: Grantor, Line Ministry/ Division, Contracting Agency, Private Partners, Shareholders (with Equity %), Lenders (with amount and %), EPC Contractor's, O & M Contractor's, Independent Engineer.</p> <p>7. Key dates: Project Screening Date, In-Principle Approval Date, Final Approval date, Concession Signing date, Concession Period, Construction Commencement date CCD, Construction Period, Completion date and Commercial date of Operation COD, Concession End Date.</p> <p>8. Current Status and Activity</p> <p>9. Preparation/Development Phase Details: Concept note of PPPA, PPPA screening date, CCEA approval in-principle, Transaction adviser, Feasibility study completion, Development period.</p> <p>10. Procurement Phase Details: G2G basis (yes/no), Procurement Type (solicited/unsolicited), Procurement Method (open/restricted), Stages (one/two), Envelope (one/two), Negotiation (yes/no), Swiss Challenge (yes/no), Procurement Period.</p> <p>11. EOI Phase: Issuance date, Pre-bid conference date, Submission date, Nos. of received proposal, Nos. of Responsive Proposal, Nos. of selected bidder for next phase, Result publish date.</p> <p>12. RFQ Phase: Issuance date, Pre-bid conference date, Submission date, Nos. of received proposal, Nos. of responsive proposal, Nos. of selected bidder for nest phase, Result publish date.</p> <p>13. RFP Phase: Issuance date, Pre-bid conference date, Submission date, Nos. of received proposal, Nos. of</p>		



Sl no	Item no	Description of Items	Full Technical Specification and Standards	Country of Origin	Make and Model																								
			<p>responsive proposal, Nos. of selected bidder for next phase, Result publish date.</p> <p>14. Negotiation Phase: Nos. of bidders for PTN, PTN date.</p> <p>15. Award Phase: Final CCEA approval, LOA/LOI date, Contract signing date.</p> <p>16. Construction Phase Details: Construction start date, Construction period, required commercial operation/start date, % progress if in construction, expected commercial operation/start date if in construction.</p> <p>17. Operation Phase Details: Operation start date, Operation period, Operating year if in operation, required hand back date, contract extension allowed (yes/no).</p> <p>18. Transaction Advisory Services (TAS): TAS provided by PPPA, TAS not provided by PPPA Transaction Advisor (TA), Total TAS Cost, TAS agreement, Scope, Receivable.</p> <p>19. Phase: Identification, Development, Procurement, Award and Implementation.</p> <p>20. Others Document.</p> <p>21. PPPTAF Management.</p> <p>22. PPPTAF Fund Management.</p> <p>23. Fund Recovery Management.</p> <p>24. Dynamic website with PMS</p>																										
			<p>Features Details:</p> <table border="1"> <thead> <tr> <th>SL</th> <th>Features</th> <th>Sub Features</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Project Brief</td> <td>Sector, Ministry, Implementing Agency, Location, Approval, Private Partner.</td> </tr> <tr> <td>2</td> <td>Project</td> <td>Add project, project list, project report, project status, project profile.</td> </tr> <tr> <td>3</td> <td>Transaction Advisory Service</td> <td>Feasibility company, add feasibility document, amendment, report</td> </tr> <tr> <td>4</td> <td>Contracting Agency</td> <td>Contracting company, assign company to project, report</td> </tr> <tr> <td>5</td> <td>Project Cost Information</td> <td>Capital cost range, add cost to project and report.</td> </tr> <tr> <td>6</td> <td>Phase Management</td> <td>Create all phase, create sub phase, document title for phase, update phase to project, amendment and report</td> </tr> <tr> <td>7</td> <td>Phase Follow Up</td> <td>Follow up question and answer.</td> </tr> </tbody> </table>	SL	Features	Sub Features	1	Project Brief	Sector, Ministry, Implementing Agency, Location, Approval, Private Partner.	2	Project	Add project, project list, project report, project status, project profile.	3	Transaction Advisory Service	Feasibility company, add feasibility document, amendment, report	4	Contracting Agency	Contracting company, assign company to project, report	5	Project Cost Information	Capital cost range, add cost to project and report.	6	Phase Management	Create all phase, create sub phase, document title for phase, update phase to project, amendment and report	7	Phase Follow Up	Follow up question and answer.		
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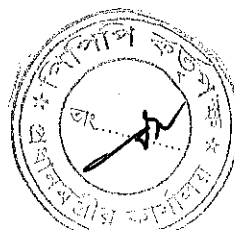
Sl no	Item no	Description of Items	Full Technical Specification and Standards		Country of Origin	Make and Model	
			8	Others Document	Document type and assign document to project.		
			9	PPPTAF Management	Account type, add bank and bank list, cheque book and number, daily transaction, bank report		
			10	PPPTAF Fund Management	Add budget to project, budget payment, amendment and payment report		
			11	Fund Recovery Management	Add extra amount to project if you want, budget recover, amendment and budget recover report		
			12	Site Setting	Change password.		
			13	User Management	add user, create role and assign to user.		
			14	Dashboard	Existing project, sector, line ministry/department, implementing agency, private partner, contracting agency, individual phase wise project list		
			Modernize the existing website				
			Core Modules	Details			
			Website	Website all pages A. English Website B. Mobile Responsive System for Mobile User.			
			On the Job Training:	5 Days			
			Delivery:	Within 45 days of the signing of the Contract			
			After Sales Service:	1 year from the handover			
			Delivery Method:	Source code in compact disk (cd)			

I/We declare to supply Goods and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

Signature of Quotationer with Seal	Date: dd/mm/yy
Name of Quotationer	

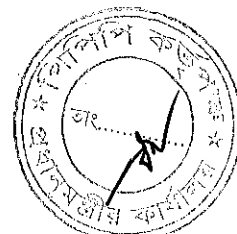
Note:

1. Col. 1, 2, 3 & 4 to be filled in by the Procuring Entity and Col. 5 & 6 by the Quotationer.
2. Specifications are to be filled in by the Procuring Entity. A set of precise and clear specifications is a pre-requisite for Quotations to respond realistically and competitively to the requirements of the Procuring Entity. In the context of competitive Quotations, the specifications shall be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of



workmanship, materials, and performance of the Goods and related services to be procured. The specifications should require that all items, materials and accessories to be included or incorporated in the Goods be new, unused and of most recent or current models, and that they include or incorporate all recent improvements in design and materials.

3. Technical Specifications of the Goods and related services shall be in compliance with the requirements of the Procuring Entity specified in this document. Quotationer is required to mention make / model (as applicable) of the Goods offered and must attach the appropriate original printed (if not available copied) literature / brochures for the listed items.



Government of the People's Republic of Bangladesh
Public Private Partnership (PPP) Authority
 Prime Minister's Office
 Plot-E, 13B, 1st Floor, Sher-e-Bangla Nagar,
 Agargaon, Dhaka-1207

PURCHASE ORDER FOR THE SUPPLY OF GOODS

[insert name of the supplies in brief]

Purchase Order No. _____

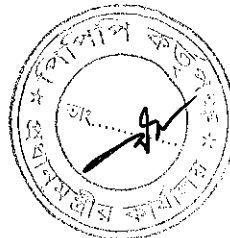
Date: dd/mm/yy

RFQ No: _____	Date: dd/mm/yy
To: [name and address of the Supplier]	
Delivery Date: [insert completion date]	Order Value: TK. [insert Contract Price]
Delivery: As per Terms and Conditions	

The Purchaser has accepted your Quotation dated [insert date] for the supply of Goods and related services as listed below and requests that you supply the Goods and related services within the delivery date stated above, in the quantities and units in conformity with the Technical Specifications under the Terms and Conditions as annexed.

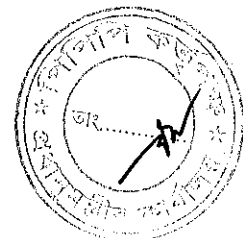
ORDER ITEMS
Attached Certified photocopy of approved Priced Schedule for Goods and related services Attached Certified photocopy of approved Technical Specification of the Goods Required Attached Certified photocopy of Terms and Conditions
For the Purchaser:
Signature of the Procuring Entity with name and Designation
Date

Attachments: As stated above



Terms and Conditions
for
Supply of Goods and Payment

1. Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Public Procurement Act, 2006 and the Public Procurement Rules, 2008.
3. The Supplier shall have to complete the delivery in all respects within **07 Days** of issuing the Purchase Order in conformity with the Terms and Conditions.
4. The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5. All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
6. The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7. If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8. The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Chalan.
10. The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11. The total Contract Price is BDT [insert figure] [in words].
12. The minimum Warranty Period of the Supplies shall be **12 Months** starting from the date of completion of delivery in the form of submission by the Supplier and acceptance by the Procuring Entity, of the Delivery Chalan.
13. The Supplier shall remain liable to fulfil the obligations pursuant to Rule 40 (5) of the Public Procurement Rules, 2008.
14. The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services.



15. Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.
16. Damage to the Goods during the Warranty Period shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply and installation by the Supplier.
17. No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
18. **The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.**
19. The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier:
 - a. fails to deliver Goods and related services as per Delivery Schedule and Specifications.
 - b. in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services.
 - c. fails to perform any other obligation(s) under the Contract.
20. The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
21. The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion in Section 64 of the Public Procurement Act, 2006 and Rule 127 of the Public Procurement Rules, 2008.

<p>For the Purchaser:</p> <p>Signature of the Procuring Entity with name and Designation</p>	<p>For the Supplier:</p> <p>Signature of the Supplier with name Designation</p>
<p>Date</p>	<p>Date</p>

