

Government of the People's Republic of Bangladesh
Rajdhani Unnayan Kartripakkha (RAJUK)
Jhilmil Residential Park Project
RAJUK Bhaban, Dhaka
www.rajukdhaka.gov.bd

Request for Expressions of Interest (REOI)

Memo No.25.39.0000.156.011.008.18/01

Date: 12/01/2020

The Undersigned is requested to the interested eligible & qualified firms to submit their company profile and other relevant information on *Prescribed Format (Form-A)* issued with this notice for the mentioned Service **Independent Panel for Jhilmil Residential Park Project** under **RAJUK**. Necessary information for the requested service are given below:

1.	Procuring Entity Name	:	Chief Engineer (Implementation), RAJUK.
2.	Procuring Entity District	:	Dhaka.
3.	Selection Type	:	Quality and Cost Based Selection (International) (Time Based)
4.	Package No.	:	RAJUK/Jhilmilresidentialpark/EOI-01/2019-20
5.	Title of Service	:	Independent Panel for Jhilmil Residential Park Project.
6.	Budget and Source of Funds	:	Private Partner.
7.	Project/Program Name	:	Jhilmil Residential Park Project.
8.	Place of EOI Submission	:	Office of the Project Director, Jhilmil Residential Park Project, 1 st Floor, RAJUK Annex Building, RAJUK Bhaban, Dhaka-1000.
9.	EOI Submission	:	Expressions of Interest shall be submitted by 20 February, 2020 up to 5:00 PM in sealed envelope clearly marked " EOI of Independent Panel for Jhilmil Residential Park Project ".

Information for Firm

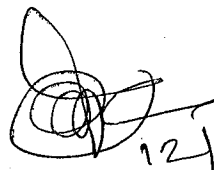
10.	Brief Description of Assignment	:	<p>The scope of Independent Panel services will include a full range of construction supervision activities such as the following but not limited to: quality control, review project documents, progress monitoring and reporting, issuing of interim/final payment certificates, contract closing activities, including disputes/claim/arbitration resolution, if any, issuing completion, taking over or defect liability certificates.</p> <p>Review the detailed information of approved design drawing or specification variations for compliance with the performance and quality standards of the PPP Contract and the Construction Contract.</p> <ul style="list-style-type: none"> • Observe, monitor and review the results of the tests to determine compliance of the works of the Jhilmil Residential Park Project. • Carry out regular inspections of the Jhilmil Residential Park Project area. • Duration of the services shall be 4 years including construction period and operation and maintenance period.
11.	Experience, Resources & Delivery Capacity Required	:	<p>For carrying out this consultancy, a firm, with following minimum eligibility & qualification requirements is required:</p> <p>a) Applicant may be a single entity or consortium of maximum 3 entities. Eligible entities shall mean private companies and partnership firms.</p> <p>b) Applicant should have experience of project monitoring/contract management experience during implementation phase for at least 2 PPP projects within any</p>



		<p>implementation phase for at least 2 PPP projects within any countries, with a consultancy fee value of at least USD 0.50 million.</p> <p>c) Applicant should have experience of working in consultancy projects with a consultancy fee value of at least USD 0.50 million related to program management in infrastructure sectors for Governments or its undertaking or any other statutory body or multilateral agencies within last 5 years.</p> <p>d) Experience as Independent Panel for PPP project will be additional advantage.</p> <p>e) The Applicant shall be required to provide the following Key Personnel for the project at least:</p> <ul style="list-style-type: none"> o Civil Engineer o Lawyer o Project Management and Quality Assurance Expert o Project Manager o Chartered Account <p>Note: In case of a Consortium, criteria above shall be computed by aggregating experience of each member of the Consortium.</p> <p>a) For Criteria (a):</p> <ul style="list-style-type: none"> o Applicant should provide Incorporation Certificate, Certificate of Registration and Joint Venture/Consortium Certificate (if case of consortium only). <p>b) For Criteria (b) to (d):</p> <ul style="list-style-type: none"> o Applicant should provide necessary proof of completion of the projects in the form of Client certificate or Certificate from statutory auditor/CA. o Program management related to IT implementation and audit projects shall not be considered eligible.
12.	Evaluation Criteria	<p>:</p> <p>a) Country and date of Registration/Incorporation (age of the firm in business);</p> <p>b) Legal status (Latest TIN, VAT & Trade License);</p> <p>c) Company Profile (Brochure);</p> <p>d) Experience of the firm in conducting assignments of similar nature (similar nature and/or complexity including cost and duration of the assignments)</p> <p>e) Experience of the firm in other areas (other experience including cost and duration)</p> <p>f) Availability of professionals with appropriate skills</p> <p>g) HR structure of the firm</p> <p>h) Availability of resources (financial)</p> <p>i) Availability of other resources – logistical and support services of the firm</p> <p>Key Experts and Sub-consultant will not be evaluated at the short listing stage.</p>
13.	Others Details	<p>:</p> <p>Interested firms are requested to submit their Expressions of Interest in accordance with the <i>Prescribed Format (Form-A)</i>. Soft copy of Terms of Reference(ToR) can be obtained upon request from the address mentioned at the Serial No. 8 in person during the</p>

		<p>office hours (BD Time: 9:00 AM to 5:00 PM) or through the E-mail- helalyrajuk@yahoo.com enr.nurulislam67@gmail.com</p> <p>a) Submission of the EOI should be done in close format bearing the name and address of Firm(s), EOI name & date and be addressed to the EOI issuing authority in 04(four), 01(one) marked as "ORIGINAL" and others 03(three) as "COPY" in separate envelopes in the form of book binding. Both the "ORIGINAL" and "COPY" shall have to be covered within the single envelope. The applicant shall have to mention the page number serially in every page of submitted EOI document. EOI should be scanned in PDF version and submitted with two memory disks.</p> <p>b) The Project Company and the Contracting Authority shall jointly appoint the Independent Panel. The payment to the Independent Panel for its services shall be borne by the Project Company.</p> <p>a. The Project Company will not entertain cost or expense incurred by the proposer in connection with the preparation or delivery of the EOI.</p> <p>b. The interested companies may obtain further information at the address mentioned at the Serial No. 8</p> <p>Applicants may associate with other firms in the form of a joint venture or a sub consultancy to enhance their qualifications.</p> <p>The Consultancy Services for "Independent Panel for Jhilmil Residential Park Project" will be selected in accordance with 'The Public Procurement Act, 2006' and 'The Public Procurement Rules, 2008'.</p>
14.	Name, Designation & Contact Address of Official Inviting the REOI	: Abdul Latif Helaly, Chief Engineer (Implementation) Rajdhani Unnayan Kartripakkha (RAJUK) RAJUK Bhaban, Dhaka-1000 Tel: +880-2-9559386 e-mail: chiefeng_imp@rajukdhaka.gov.bd helalyrajuk@yahoo.com

The Procuring Entity reserves the right to accept or reject all EOIs.


12/01/2020

(Abdul Latif Helaly)

Chief Engineer (Implementation)

Rajdhani Unnayan Kartripakkha (RAJUK)

RAJUK Bhaban, Dhaka

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Prescribed Format for Submission of Expressions of Interest (EOI)*(Same Form to be completed by each member of JV)*

Package No. : RAJUK/Jhilmilresidentialpark/EOI-01/2019-20
 Title of Service : Selection of Independent Panel for Jhilmil Project

1. Letter of Submission [Addressing Chief Engineer (Implementation), RAJUK]**2. Country and Date of Registration/Incorporation :***(Country & Year of Establishment, as per Registration Certificate)**(Necessary Attachments: Company/Firm's Registration Certificate)***3. Legal Establishment of the Firm**

a) TIN No. :

b) VAT Registration No. :

c) Trade License No. :

*(Necessary Attachments: TIN Certificate, VAT Certificate, Valid Trade License)***4. Firm/Company Background (General Information)***(Necessary Attachments: Brochure etc.)***5. Experience of the Firm in Conducting Assignments of Similar Nature***(List of Past Experiences of Similar Nature and/or Complexity including Cost and Duration of the Assignments)***Total Nos. of Similar Nature Assignments done by the Firm :**

Project Name	Title/Description of Service	Type of Service	Name and Address of the Client	Service Duration (Start & End Dates)	Value of Services (in Currency)			Man-Month Input	
					Total Value	No. of Partners (if Any)	Value of Service Provided by the Firm	Firm's Input	Partner's Input

*(Necessary Attachments: Details Description of Mentioned Similar Nature Assignment done by the Firm Separately)***6. Experience of the Firm in Other Areas***(List of Past Experiences of any Other Areas including Cost and Duration of the Assignment)***Total Nos. of Other Tasks/Assignments done by the Firm :**

Project Name	Title/Description of Service	Type of Service	Name and Address of the Client	Service Duration (Start & End Dates)	Value of Services (in Currency)			Man-Month Input	
					Total Value	No. of Partners (if Any)	Value of Service Provided by the Firm	Firm's Input	Partner's Input

(Necessary Attachments: Details Description of Mentioned Assignment done by the Firm Separately)

7. Availability of Professionals with Appropriate Skills

Total number of Professional Staffs :

<i>SN</i>	<i>Name of Professionals</i>	<i>Position held in the Firm</i>	<i>Educational Qualification</i>	<i>Total Years of Experience</i>	<i>Years of Experience in Relevant Field</i>	<i>No. of Years as Firm's Employee</i>

(CV of the Professional Staffs need not be submitted and will not to be evaluated or carrying any extra point)

8. HR Structure of the Firm

(Necessary Attachments: Company Organogram)

9. Availability of Resources (Financial)

(Turnover of last 5 years)

- a) 2018-19 :
- b) 2017-18 :
- c) 2016-17 :
- d) 2015-16 :
- e) 2014-15 :

(Necessary Attachments: Payment Received Certificates/Audit Reports)

10. Availability of Other Resources

(Logistical and Support Services of the Firm)

- a) Office Space (Area, Floor No. etc.) :
- b) No. of Support Staffs (Excluding Professional Staffs) :
- c) Description of Important Office Equipment :
- d) etc. :

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